



National Park Service
U.S. Department of the Interior

Harry S Truman
National Historic Site

223 North Main Street
Independence, MO 64050
816-254-2720 phone
doug_richardson@nps.gov

Harry S Truman National Historic Site

Application for Advance Reservation and Educational Fee Waiver

To request an advance reservation and educational fee waiver for a group visit to Harry S Truman National Historic Site, complete the form and email or mail it and the supporting documentation to the park. (Contact information appears above.) If you need to make changes after submitting this request or to cancel the trip, call (816) 254-2720. **Remember: The maximum group size that can be accommodated is 24 people, including students and teachers/chaperones.**

Name of Institution: _____

Person in Charge of Group and Title: _____

Phone number: _____ E-Mail: _____

Address of Institution: _____ State: _____ Zip: _____

Number of Students: _____ Special Needs: _____

Age/Grade: _____ Number of Teachers/Chaperones: _____

The following documentation must accompany your application.

1. Proof of Eligibility: Applicants must prove they are a school or *bona fide* academic institution by submitting one of the following types of documentation:

- A statement confirming educational or scientific tax exemption from the Internal Revenue Service (IRS) or the applicant's national, state, or local tax authority; or
- A statement, on an official letterhead, from a *bona fide* academic institution meeting one of these eligibility standards, confirming that the group is visiting for the purpose of providing transferable academic credit based on a curriculum; or
- A statement of accreditation or recognition as an educational institution from a legitimate national, regional, state, or local authority for the applicant's location.

2. Educational Purpose of the Visit: Applicants must provide a written statement verifying that the visit supports a specific curriculum for which academic credit is offered.

3. Relevance of Park Resources: A written statement identifying the park resources and/or facilities that will be used to support the educational purpose of the visit, and how they are relevant to that purpose.

CERTIFICATION: I hereby certify that the above organization is officially recognized as a *bona fide* educational or scientific institution by a federal, state, or local government body and that all of the information provided here is true and accurate to the best of my knowledge and is submitted for the explicit purpose of obtaining a waiver of entrance fees. I also certify that the visit by this group is for educational and/or scientific purposes and with the understanding that Title 18 of the United States Code, Section 1001, provides penalties for willful falsification in statements of representations to an agency of the United States.

Signature of Applicant

Date

____ Approved as submitted

____ Approved for _____ adults only
(Must pay for additional adults)

____ Disapproved

Signature of Park Official: Doug Richardson

Title: Chief of Interpretation & Visitor Services

Date:

This approved fee waiver must be in your possession when arriving at Harry S Truman National Historic Site.

Groups arriving without an approved fee waiver will be charged the entrance fee of \$5.00 per person for individuals 16 years of age and older. Refunds will not be granted.